
DERRICK CRABTREE

68 Pebble Rd., Happy town, UT 84101 || C:555.322 7337 | example-email@example.com

Dear Mr. Kelso.

My colleague Lisa Welch from heritage Hospital suggested that I contact you regarding this position, and I am pleased to apply . I am a highly trained business analysis with a background in hospital environments, and I have a history of discovering way to save money. My object as a business analysis is to ensure operational efficiency, and my expertise aligns with the qualification needed for the position at Sacred Heart Hospital.

To give you an example of a past accomplishment , I saved my former employer- also a hospital- over one million dollars by uncovering operational roadblocks . In addition, my on-the-job experience has afforded me a well-rounded skill set, including the following areas:

- Developing metrics used to discover inefficiencies .
- Analyzing equipment usage and developing purchasing plans.
- Ensuring procedural and regulatory compliance.
- Leading cross-functional teams.

In the course of my work, I have regularly identified process bottlenecks and participated in design sessions. Additionally, I am a very focused worker and I have supervised nine direct reports in a hospital setting. I am extremely enthusiastic about Sacred Hearts focus on efficient hospital operations and would love the opportunity to contribute to the achievement of your financial goals.

My resume details my additional work experience. I hope you are willing to discuss the position further, as Lisa Welch referred me to you because she thought I might be a qualified addition to your team. I hope you agree!

Thank you for your time and kind consideration.

Sincerely

Derrick Crabtree